

**Parish Clerk**

Mrs R A Hughes FILCM
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189

Email: mail@suttonpc.org.uk

NOTICE OF MEETING: Full Council
TIME: 7.30pm
DATE: Tuesday 23rd May 2017
VENUE: The Pavilion, The Brook Sutton

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
17th May 2017

MEMBERS 15 QUORUM: 5

A G E N D A**15/17 To receive and note apologies for absence.**

Mr B Browne and Mr A Marking.

16/17 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

17/17 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

18/17 Endurance Homes – Land adjacent to Garden Close.

1. To receive presentation and short video on proposals for land adjacent to Garden Close.
2. Parish Council consider and ask questions on the proposals

19/17 Matters for information only

1. Police and Crime Commissioners Newsletter.
2. Letter from Triangle Day Centre re: grant application.
3. Clerk to report on work at the recycling centre.
4. CCC 2017/18 TDP Structures Schemes within Fenland and East Cambridgeshire affecting A142 (Plan Enclosed)

20/17 To approve the minutes of the meeting of 9th May 2017

21/17 To receive County and District Councillor reports.

22/17 Resolution action chart (Enclosed)

23/17 Planning

1. Planning Approvals

- i) 17/00335/FUL 5 The America. Demolition of bungalow and development of 1 x detached 4 bedroom dwelling for open market in its place and additional 2 x detached bungalows.
- ii) 17/00333/FUL. Broadmead Kennels, Witcham Road. Change of use from the kennels with house to a dwelling with no kennels.
- iii) 17/00469/FUL. 36 The Row. Two storey rear extension.
- iv) 17/00108/FUL. 1 Bury Lane. Construction of single storey log cabin style annex.

2. Planning Refusals

- i) 17/00294/FUL. Cambria House, 19 High Street. Part ground floor demolition at 19a, second storey extension above existing single storey at 19a and 19b to form 4 bedroom dwelling. Demolition of workshop and store and replace with car port and deck over.
- ii) 17/00295/LBC. Cambria House, 19 High Street. Part ground floor demolition at 19a, second storey extension above existing single storey at 19a and 19b to form 4 bedroom dwelling. Demolition of workshop and store and replace with car port and deck over.

3. Planning Application

- i) 17/00303/FUL. 113 High Street. Amendment: a reduction to the first floor element of the proposed extension and alterations to window positions.
- ii) 17/00765/FUL 10 Oates Lane. Construction of a replacement dwelling, with associated landscaping and parking.
- iii) 17/00709/AND. Land Parcel West of Elean Business Park. Site marketing board comprising Camro logo and agent contact details.

4. Tree applications & consents

- i) Consent: 58 High Street. Fell 1 x willow.
- ii) Consent: 6a High Street. 1 x Eucalyptus – Pollard to previous reductions points.
2 x Conifers - Fell
1 x Cherry – Overall crown reduction by up to 30%
- iii) Consent: 1 Yew Tree Gardens. T1 & T2 – Lime – Crown reduce by 2 metres in height and spread to reduce wind loading on pollard head. Remove epicormics growth from stem up to pollard

24/17 Finance

1. To approve payments

a)	<u>Online Payments</u>		
	May	Salary payments & expenses	£TBA
	LGSS	Pension	£TBA
	Veolia ES (UK) Ltd	Easi-bins	£206.58
	ESPO	Admin/cleaning/equipment	£100.25
	The Copier Warehouse	Photocopying	£114.51
	Intouch CRM	Website	£35.99
	Centradata	IT support	£394.20

Salmons Bros Ltd	Glebe – keys/lock repairs	£176.16
Playsafety Ltd	ROSPA play area inspection	£105.00
Briar Security Ltd	CCTV – Glebe	£185.40
G A Cornwell	Top soil –Burial Ground	£42.00
Haddenham LDB	Drainage rates	£325.60
Sutton Garden Club	Grant (S137)	£185.00
Wizzle Ltd	Staff clothing	£50.33
Truelink Ltd	Grass maintenance	£601.20

b) Direct Debits

ECDC	Non domestic rates	£582.67
The Peoples Pension	Pension	£TBA
Total Gas & Power	Gas – Pavilion	£150.91
Anglian Water	Glebe	£47.91
SSE	Electric – Floodlights	£29.78
SSE	Glebe – Electric	£286.30

c) Cheques

Petty Cash	Cash	£150.00
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25/17 Year End Annual return and year end accounts for year ending March 2017.

- 1) To approve Year End Accounts – 31st March 2017 (Enclosed)
 - a) To approve Year End Earmarked Reserves.
 - b) To approve General Reserve balance.
 - c) To approve Year End Accounts.
- 2) Annual Return – Year End 31st March 2017 (Enclosed)
 - a) Section 1 – To complete and approve the annual governance statements 1 to 9.
 - b) Section 2 – To approve the statement of accounts as presented by the RFO.

26/17 Grant Applications

1. Sutton Feast Committee

27/17 Letter from RBL re: request to install 18” poppies on parish council lampposts.

28/17 Reports from Working parties and management meetings

1. HCV Joint Committee minutes – 12th April 2017 (Enclosed).

29/17 Annual meeting of the electorate 2017. Request from meeting.

1. Council to discuss how to facilitate engagement between village organisations and groups.

30/17 Publications

- i) War memorial bulletin – May 2017.

31/17 Date of next meeting(s)

27th June 2017

Members of the public and press are welcome to attend the meeting.